



City of Hillsboro Public Works

Pioneer Asphalt Project

Specification Packet

Bids are due by 3: 00 pm on Friday, August 26, 2022

City of Hillsboro  
101 Main Street  
Hillsboro, MO 63050

## Introduction and General Information

Thank you for your interest in submitting a bid for the installation of asphalt overlays and curbing replacement on Pioneer Road.

This packet is intended to provide you with useful information and specifications of the desired scope of work.

Bids will be received by Tim Adams, Public Works Superintendent, 101 Main St., Hillsboro, MO 63050 until 3:00 pm on Friday, August 26th, 2022, at which time they will be publicly opened and read. Please note "Pioneer Road Asphalt Project" shall be on the sealed, opaque envelope. Bids shall not be withdrawn, modified, or altered after the bid opening.

A Bid Submittal Sheet is included in this packet and must be included in your submitted bid. Other documents and information may be included in your bid, but no other document shall replace the Bid Submittal Sheet.

It is the sole responsibility of the bidder to ensure that the bid is received on or before the submission deadline. Emailed submissions will not be considered. Paper bids need to be submitted either via mail or in person. If mailing your bid, please allow ample time for receipt.

Bids received after the deadline will not be considered. All costs directly or indirectly related to submitting a bid will be borne by the submitter. The city is not obligated to accept any submitted bid or negotiate with any persons or firms submitting a bid. Pursuant to Section 290.230 of the revised Statutes of Missouri, public works projects valued \$75,000 or less are not subject to Missouri Prevailing Wage Law.

Asphalt street overlay projects are considered public works projects if the awarded bid equals or exceeds \$75,000, or if the actual final cost of the project equals or exceeds \$75,000, the selected contractor will be required to abide by all requirements of the Missouri Prevailing Wage Law.

Minority - and women - owned businesses are encouraged to submit a bid. The City reserves the right to reject any and all bids and to waive informalities and minor irregularities.

The bids shall be submitted as a lump sum inclusive of all labor, materials, and other associated costs for installing a two-inch (2") asphalt overlay which may include surface and subsurface preparation, existing curbing removal and replacement, edge roto milling where required, tack coat, and all other related activities including traffic control and signage. At no time does the City intend to provide additional compensation beyond what is included in the accepted bid.

The estimated square feet of the project areas: Pioneer Road = 70600 sq ft.

Location and Description of Project

Location #1 – Pioneer Road. - Roto mill where all driveway, sidewalk and curbs meet street pavement edge. Approximate length and width of street is 3530' X 20'. See Exhibit A.

The project sites can be seen by appointment by contacting Mr. Tim Adams using either the phone number or email address listed below. All interested parties are strongly encouraged to visit the site and take their own measurements prior to submitting a bid. Any questions regarding this specification packet or the desired scope of services should be submitted to either party listed below.

**Contact Information**

Tim Adams  
[t.adams@hillsboromo.org](mailto:t.adams@hillsboromo.org)  
636-208-5186

**Anticipated Timeline**

|  |                                     |
|--|-------------------------------------|
| Advertisement Published:                 | Thursday, August 11, 2022           |
| Submissions Due:                         | Friday, August 26, 2022, by 3:00 pm |
| Board of Aldermen Award Bid:             | Monday, September 7, 2022           |
| Letter of Award Sent to Winning Bidder:  | Tuesday, September 8, 2022          |
| Work must be Satisfactorily Complete By: | Monday, October 31, 2022            |

Note: except for the Advertisement Published and Submissions Due dates, all dates are tentative and subject to change.

### **Scope of Services**

The selected contractor will be expected to comply with and/or complete the tasks listed below.

1. The selected contractor shall furnish all labor, materials, services, and equipment necessary to install Type C commercial-grade asphalt overlay with a minimum compacted thickness of two (2) inches on approximately seventy-thousand, six hundred (70,600) sq ft.
2. The selected contractor will be expected to install the asphalt in such a way that when properly compacted with a steel wheel vibratory roller, the finished pavement surface will be smooth and of uniform density.
3. All parts of the finished pavement surface shall drain rainwater runoff to storm sewer inlets off the pavement edges as originally designed. Any ponding or puddling will not be accepted.
4. Edge milling shall be performed in areas that have concrete curbs, concrete driveways and at intersections of other streets.
5. Prior to the installation of the new asphalt surface, the existing surface shall be prepared and clean of any dirt, debris, organic matter, or other foreign matter.
6. Prior to the installation of the new asphalt surface, and existing low areas shall be wedged and raised to effectively terminate the low spot.
7. Any spots found to have an unsuitable subbase shall be excavated a minimum of twelve (12) inches and filled and compacted with suitable clean rock fill material.
8. Prior to the installation of the new asphalt surface, a tack coat of SS1, or an approved equal, shall be uniformly applied to the clean existing surface using a pressurized applicator at a ratio of 0.05 to 0.10 gallons per square yard.
9. All existing asphalt curbing shall be removed and replaced with similar style curb using asphaltic curb mix and motorized curb machine.
10. All bidders prior to bidding are required to visit project site to gain a full understanding of scope of project.

### **Liability and Workers' Compensation Insurance**

The selected contractor shall furnish general liability and property damage insurance with coverage to name and protect the City of Hillsboro and the selected contractor from all claims for damages for personal injury, including accidental death, as well as claims for property damages, which may arise from the work performed under the agreement, whether such claim be a result of actions by the selected contractor or any subcontractor performing work under the agreement. The insurance policy shall not be less than \$500,000 personal injury per occurrence and not less than \$500,000 aggregate property damage.

The selected contractor shall be required to provide proof of workers' compensation insurance and maintain said insurance during the performance of the work prescribed in the agreement. The selected contractor shall be further required to provide proof of workers' compensation insurance for all subcontractors performing work under the agreement.

### **Contractor Guarantee**

All work on this project shall be guaranteed to be free from defects in workmanship and materials for a period of one year from date of completion of the entire project. This is not a maintenance guarantee.

The selected contractor shall repair and replace any defective areas within ten (10) days after receiving notice of defect. Should repair work not be done by the selected contractor, the City will make necessary repairs and charge the selected contractor.

### **Final Inspection, Final Payment, and Remediation of Damages**

When the work performed under the agreement has been fully completed in accordance with the specifications provided, a final inspection will be made by a representative of the City and any defects arising out of said inspection will be remedied by the selected contractor.

A lump sum final payment of the bid amount will be paid to the selected contractor after final inspection and acceptance of the work. Acceptance of such payment by the selected contractor shall release the City from all claims of any liabilities of the selected contractor under this agreement, except that the selected contractor shall not be released from liability for defects resulting from unacceptable workmanship or failure to follow specifications, where said defects are not readily ascertainable by the City upon final inspections. In the event the City is required to file suit for damages as a result of breach of contract by the selected contractor, then the City shall be entitled to collect reasonable attorney fees, costs of litigation and Court costs from the selected contractor.

BID SUBMITTAL SHEET

Pioneer Road Street Asphalt Overlay City of

Hillsboro Public Works

Name of Submitter: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

*The submitter acknowledges that the submitted lump sum bid includes all labor, materials, and other associated costs for installing asphalt overlay and curbing, including traffic control and signage and all other related activities as described within the Scope of Services.*

*The submitter further acknowledges if the total submitted bid equals or exceeds \$75,000, the Missouri Prevailing Wage Law must be followed in accordance with Section 290.230 of the revised Statutes of Missouri. The City of Hillsboro reserves the right to reject any and all bids and to waive informalities and minor irregularities. By submitting this bid, the submitter acknowledges that he/she has the authority to submit bids on behalf of his/her firm.*

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Submitted Lump Sum Total: \$ \_\_\_\_\_

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Submitted to the City of Hillsboro on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Printed Name: \_\_\_\_\_ Signed Name: \_\_\_\_\_

**PROPOSAL FORM**

**CITY OF HILLSBORO, MISSOURI**

**PIONEER ROAD ASPHALT STREET**

**OVERLAY PROJECT**

**PROPOSAL OF:**

\_\_\_\_\_

(Company Name)

\_\_\_\_\_

(Address)

The bidder hereby agrees to perform the work in accordance with the specifications, provide insurance as specified, and understands that if submitted bid or final cost of total project equals or exceeds \$75,000, contractor will be required to abide by all requirements of the current Missouri Prevailing wage Law.

**Asphalt overlay project:**

\$ \_\_\_\_\_ (Lump Sum Price)

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Title)

\_\_\_\_\_

(Date)

(Seal if Bid by corporation)

Exhibit A





## **REQUEST FOR PROPOSALS**

The City of Hillsboro is currently soliciting proposals from qualified asphalt contractors for asphalt overlay for Pioneer Road. Bids will be received by Tim Adams, Public Works Superintendent, at 101 Main Street, Hillsboro, MO 63050 until 3:00 PM on Friday, August 26, 2022, at which time they will be publicly opened and read. Please note "Pearl Drive Asphalt Project" shall be on a sealed opaque envelope. Proposals shall not be withdrawn, modified, or altered after the opening. A detailed specification packet containing the desired scope of services and other important information may be received by visiting City Hall during normal business hours or can be downloaded at [hillsboromo.org](http://hillsboromo.org) under the Bids section, or by contacting Tim Adams, Public Works Superintendent, at 636-208-5186, [t.adams@hillsboromo.org](mailto:t.adams@hillsboromo.org).

All submitted bids must include both the Bid Submittal Sheet and Proposal Form which can be found in the specification packet.

The City of Hillsboro reserves the right to reject any and all proposals and to waive informalities and minor irregularities.