

HELP WANTED

The City of Hillsboro, Missouri, is seeking applications from qualified applicants for a full-time Public Works position. The successful applicant must be able to perform any combination of the following duties using a variety of tools, machines, and equipment. Perform routine maintenance on City facilities, vehicles, and equipment. Maintain and repair streets and sidewalks to include installation of street signs and striping. Install and repair water and sewer lines. Install and read water meters. Perform basic arithmetic computations, read blueprints, and shop drawings. Operate trucks of various sizes (pickup, dump, snow plow equipped) asphalt roller, tractor, skid steer, and backhoe. Basic carpentry, plumbing, electrical, and automotive maintenance skills are desirable. Communicate orally and in writing with customers, suppliers, City and contract personnel, and the general public. The individual will be expected to demonstrate tact, initiative, and sound judgment. Individual must possess a valid Missouri driver's license and have a high school diploma or GED with a minimum of three years related experience or an equivalent combination of education, training, and experience sufficient to successfully perform the essential duties of the job.

Individual selected must be willing to work an emergency on demand over time. Must be willing to work out of doors in all weather conditions with exposure to traffic and potentially hazardous conditions. Must be able to lift and move materials and equipment weighing up to 75 pounds. Must have good hearing and vision, including color vision. Must be able to climb, bend, stoop, crawl, and work in a variety of difficult positions. Must be willing to take a medical examination to include drug testing.

Benefits include Employee Health Insurance; Dental Insurance; sick leave, vacation program, and LAGERS retirement. Starting wage is \$15.00 per hour. The City of Hillsboro, Missouri, is an Equal Opportunity Employer.

Application forms are available at City Hall, 101 Main Street, Hillsboro, MO, daily between 8:30 A.M. and 4:30 P.M. Submit applications or resumes before 4:30 P.M. on June 28, 2019.